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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in Queen's Hall, Immaculate Heart RC Church, 294 Harrogate Road,
Leeds LS17 6LE
on Monday, 6th December, 2010 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;
S Hamilton	- Moortown;
M Harris	- Moortown;
B Lancaster	- Moortown;
G Hussain	- Roundhay;
V Kendall	- Roundhay;
M Lobley	- Roundhay;

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

AGENDA

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES</p>	

Item No	Ward	Item Not Open		Page No
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 18TH OCTOBER 2010</p> <p>To confirm as a correct record the attached minutes of the meeting held on 18th October 2010.</p>	1 - 8
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	
9			<p>COMMUNITY CHARTER - UPDATE REPORT</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	9 - 34
10			<p>WELLBEING BUDGET - UPDATE REPORT</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	35 - 48
11			<p>FORWARD PLAN OF AREA COMMITTEE BUSINESS</p> <p>To receive and consider the attached report of the East North East Area Manager.</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	49 - 52

Item No	Ward	Item Not Open		Page No
12			<p>PARKS AND COUNTRYSIDE SERVICE - ANNUAL REPORT</p> <p>To receive and consider the attached report of the Director of City Development.</p>	53 - 66
13			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Monday 31st January 2011, 4.00pm, City Learning Centre, Allerton Grange High School; Monday 14th March 2011, 4.00pm, Technorth.</p> <p>MAP OF TODAY'S VENUE</p>	

Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 18TH OCTOBER, 2010

PRESENT: Councillor M Rafique in the Chair

Councillors J Dowson, S Hamilton,
M Harris, G Hussain, V Kendall,
B Lancaster, M Lobley and E Taylor

29 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to admit to the agenda, as a late item of urgent business, a report submitted by the Director of Environment and Neighbourhoods relating to the proposed delegation to Area Committees of elements of the Streetscene Service (Agenda Item 17, Minute No. 42 refers). The report had not been available at the time of agenda despatch due to the need for it first to be considered at the meeting of the Area Committee Chairs' Forum held on 8th October 2010.

30 Declarations of Interest

The following declarations of interest were made:-

- Councillor B Lancaster – Agenda Item 9 (Minute No. 35 refers) – Wellbeing Budget Update Report – personal interests in respect of the KICK Project and MENA in her capacity as a Trustee of KICK and a WRVS volunteer respectively.

31 Open Forum

Reference was made to the provision contained in the Area Committee Procedure Rules for an Open Forum session to be held at each ordinary meeting of an Area Committee to allow opportunity for members of the public to ask questions or to make representations on matters which fell within the remit of the Area Committee.

On this occasion, no such matters were raised.

32 Minutes - 6th September 2010

RESOLVED – That the minutes of the meeting held on 6th September 2010 be confirmed as a correct record.

33 Matters Arising from the Minutes

- a) No Cold Calling Zones (Minute No. 23(b) refers)

Draft minutes to be approved at the meeting
to be held on Monday, 6th December, 2010

Councillor Lancaster stated that she was not aware of this initiative being rolled out yet in respect of Moortown Ward.

The Area Management Officer undertook to investigate.

34 Future Use of Allerton Grange Playing Fields

Further to Minute No. 21, 6th September 2010, the Committee received an interim update report from the Chief Executive, Education Leeds.

In attendance at the meeting, and responding to Members' queries and comments, were Stuart Gosney, Head of Building Schools for the Future and Academies, and Lesley Savage, Senior Planning and Bids Manager, Education Leeds.

In brief summary, the main areas of discussion were:-

- Education Leeds' intention had always been to declare these playing fields surplus to educational requirements once the new Allerton Grange School had been completed and the playing fields had been re-instated by the contractors. Education Leeds had been aware of the interest shown by Friends of Allerton Grange in turning over the area for community green space purposes.
- Due to the rising birth rate, Education Leeds was having to seriously consider its current level of primary school provision across the City, and the Allerton Grange playing fields formed part of this review of land and assets. Currently, the land in question could not be declared surplus to education requirements for this reason.
- Various options were being explored in terms of providing extra primary school provision in this area of the City, and some of these were discussed. In terms of this site, one option was the possibility of a new school, another possibility might be the expansion of the current Moor Allerton Hall Primary School (which currently had no playing fields), and a third possible option might be the development of a through - school on the site, linking education from ages 4–19 years. Other alternatives were also being looked at for other sites in the area. At the moment, it was too early to predict the outcome of all the discussions and consultations which would be needed before final decisions could be taken.
- Even if this site was developed, it was regarded that the size of the area meant that part of it might still be surplus to educational requirements and would be transferred back to the Council's Asset Management Team to consider its future use.
- In Leeds, there was a need for an estimated extra 400 primary school places per annum for the foreseeable future, and there was demand/need for extra places in the Committee's area. However,

there was no guarantee that, if a new school was built on the site, all the places would go to local children – the normal admission arrangements would apply.

- Members made it clear that they were very supportive of the proposals of Friends of Allerton Grange, and were not in favour of the development of the playing fields for school purposes, which they regarded as an over-intensive use of the site, with possibly three schools in close proximity to each other on basically one site. They also regarded that two primary schools virtually adjacent to each other was not viable long-term.
- Members felt that alternative options were preferable and should be explored first. Discussion took place regarding possible alternatives, such as the expansion of other primary schools and the possible use of the former Yorkshire Bank site and the Braim Wood site. Members expressed their concern that Education Leeds might favour the development of Allerton Grange playing fields simply because this was the easiest site to identify, whereas they should be looking for the best solution, not the easiest.
- It was explained that discussions and considerations were ongoing, that consultation and evaluation was likely to take place during January and February 2011, with a report to the Executive Board in March 2011 and a likely final decision by July 2011.

The Chair summed up the discussions by stating that the views and wishes of local Members, as expressed at this meeting, were perfectly clear and should be taken into account as part of the process. It was essential that all interested parties – Local Members, residents, parents, school governing bodies and Friends of Allerton Grange – were fully consulted as part of the formal process and kept informed of developments. In the meantime, Education Leeds should liaise with Friends of Allerton Grange regarding the possibility of agreeing an interim arrangement for temporary community use of the playing fields pending a final outcome of the deliberations.

It was confirmed that the Area Committee would be formally consulted as part of the formal consultation process, and a further report would be submitted to the January meeting of the Area Committee.

RESOLVED – That the report be noted, and the officers of Education Leeds be thanked for their attendance and the manner in which they have responded to Members' queries and comments.

35 Wellbeing Budget 2010/11 - Update Report

The East North East Area Manager submitted a report updating the Committee regarding its revenue and capital Wellbeing Budgets 2010/11 and seeking consideration of two applications for funding before the Committee today for decision.

Draft minutes to be approved at the meeting
to be held on Monday, 6th December, 2010

RESOLVED –

- a) That the report be noted, including the summer programme update.
- b) That the additional £7,342 revenue funding for 2010/11 be transferred into the 'Things To Do' pot.
- c) That the capital Alleygating pot now be closed, and the outstanding balance of £2.5k be transferred to help off-set the current overall capital over-commitment.
- d) That the current over-commitment of the capital Wellbeing allocation by £9.6k, and the need to review this position and take any necessary corrective action once the final spend position is clear, be noted.
- e) That the following decisions be taken in respect of the applications before the Committee today:-

Revenue

- Beckhill Approach – alleygating - £8,245 – Approved.
- Meanwood Healthy Living Group – Mental Health Training- £1,320 – Refused – Area Management Officer to explore possible alternative form of scheme, in conjunction with the Health and Wellbeing Improvement Manager.

36 Priority Neighbourhoods - Update Report

The Director of Environment and Neighbourhoods submitted a report updating the Committee regarding activity/action plans in respect of the Chapeltown/ Scott Hall and Meanwood Priority Neighbourhoods.

Steve Lake, Neighbourhoods Manager, Environment and Neighbourhoods, presented the report and responded to Members' queries and comments.

- Positive Role Models for local primary school children – it was suggested that Steve Lake should consider seeking assistance from Leeds Ahead in pursuing this initiative.
- World of Work Days – St. Matthew's Primary School had already agreed to take part in the project, and Members were requested to contact Sharon Hughes with suggestions for suitable primary schools in their Wards which would benefit from participating in this initiative (Moor Allerton Hall Primary School was suggested by Councillor Lobley).

RESOLVED –

- a) That the report, and the progress made in each of the Priority Neighbourhoods, be noted.
- b) That the proposed framework for overseeing the development and implementation of the Neighbourhood Improvement Plans and Action Plans in each area, and the link to the community engagement strategy, also be noted.

37 Community Engagement Strategy - Update Report

Further to Minute NO. 24, 6th September 2010, the East North East Area Manager submitted a progress report regarding the development of the community engagement strategy approved by the Committee in June 2010 (Minute No. 9 refers).

- In response to a Member's query, there was agreement that the Stonegates area should be linked to the Six Estates and included in the Meanwood Priority Neighbourhood.
- It was also noted that the Friends of Gledhow Valley Woods operated across all 3 Wards, and needed to be included/kept informed accordingly.

RESOLVED –

- a) That the proposed engagement strategy for 2010/11, and the activities and format for Autumn 2010, be approved.
- b) That the Chairs' of the Chapelton and Meanwood Community Leadership Teams be the subject of further discussion at Ward Member meetings, and reported back to the Area Committee in December.

38 Area Committee's Forward Plan 2010/11

RESOLVED – That the Committee's updated forward plan 2010/11 be received and noted.

39 Health and Wellbeing Partnership - Update Report

Liz Bailey, East North East Health and Wellbeing Improvement Manager, presented a report outlining the key health and wellbeing issues and priorities being addressed in the Committee's area and responded to Members' queries and comments.

- 10% Super Output Areas (SOAs) – Liz Bailey confirmed that there was some cross-over into LS17, Alwoodley Ward, and she worked closely with organisations such as Northcall, MAECare and Openhouse.

- Reference was made to Liz Bailey establishing contact with organisations such as ZEST and the U3A group operating out of Moor Allerton Sports and Social Club.
- Liz Bailey also confirmed that she was liaising with Education Leeds regarding ways of encouraging the take up of free school meals.
- Communication with local people/organisations was stressed, the partnership should not just be about professionals talking to each other.

RESOLVED – That, subject to the above comments, the update report be received and noted.

40 Health and Environmental Action Team - Update Report

Phil Gamble, Health and Environmental Action Service, presented a report updating the Committee on the operation of the service across the City, with statistical and enforcement information broken down on a Ward by Ward basis.

- Reference was made to problems associated with the aftermath of domestic refuse collection days, with regard to missed collections, residents putting bins out on the wrong day, etc. The service was in a transitional period at present, and in the process of introducing new collection rounds following the resolution of the industrial action earlier in the year, so teething problems should gradually be reduced.
- Local Members requested to be kept informed of issues dealt with by the CESO operating in the Brackenwoods area. Members offered to assist by identifying 'hotspots' if contacted by Mr Gamble.
- Concern was expressed regarding the high recorded incidences of fly-tipping and waste in gardens in Chapel Allerton Ward and, again, local Members asked to be kept informed of particular difficulties or hotspots.
- Members agreed that the format of the report, with Ward by Ward breakdowns, was an improvement on previous, similar reports.

RESOLVED – That the report be received and noted.

41 Grounds Maintenance Contract - Update Report

The Chief Environmental Services Officer submitted a report updating the Committee regarding the implementation of the new Grounds Maintenance Contract with effect from 1st January 2012.

In attendance at the meeting, and responding to Members' queries and comments, were Giles Jeffs, Environment and Neighbourhoods, and Anne-

Draft minutes to be approved at the meeting
to be held on Monday, 6th December, 2010

Marie Broadhead, East North East Homes ALMO. In brief summary, the main points of discussion were:-

- The attention paid to developing the mapping database over the course of the current contract, leading to less difficulties regarding ownership of particular pieces of land.
- Local Member consultation had taken place via reports to all Area Committees last Autumn and now with this latest report.
- The more robust monitoring arrangements proposed in respect of the new contract, with the Council, the ALMOs and some Local Councils all signed up in relation to their respective areas of land. Specific timescales for getting the work done were included in the contract, the work was subject to monitoring and review and ultimately there were provisions in the contract for financial penalties.
- Members expressed some surprise, given the length of the existing and proposed new contracts, that the Council had found itself in the position of having to negotiate a 10 month extension with the existing contractor prior to the commencement of the new contract.
- In terms of a back-up contingency plan in the event of the contractor defaulting or being found to be unsatisfactory, this was in the form of a Service Level Agreement with the Parks and Countryside Division.

Members were strongly of the opinion that a far more satisfactory arrangement would be to split the City-wide contract into two or more separate contracts, with more than one contractor doing the work. In the event of one contractor proving to be unsatisfactory, the other(s) could be asked to take over that work. Notwithstanding the stage that the process was currently at, the Committee requested that this view be referred back to the Grounds Maintenance Programme Board and, if necessary, to the Council's Executive Board, and that the Committee receive an official response to its suggestion.

RESOLVED – That, subject to the above comments, the report be received and noted.

42 Briefing Note on Proposed Delegation of Elements of the Streetscene Service to Area Committees

Following consideration of the matter at the Area Committee Chairs' Forum on 8th October 2010, the Director of Environment and Neighbourhoods submitted an information report regarding proposals for elements of the Streetscene Service (street cleaning, litter bins, graffiti removal and fly-tipping) to be delegated to Area Committees. This would provide Area Committees with the opportunity to shape, control and steer these services in their areas.

The proposals would involve each Area Committee negotiating a local Service Level Agreement with Streetscene Services and, to assist and guide this process, it was proposed that the District Local Environmental Quality Survey (DLEQS) system, devised by the Keep Britain Tidy Group, be utilised.

In receiving the report, the Committee was non-committal in respect of the proposals, and some reservations were expressed regarding whether Area Committees were perhaps being asked to shoulder the responsibility for the service, but without the authority or, more importantly, the resources to carry out the task.

It was explained that, at this stage, the report was submitted purely for Members' information and a further report would be submitted to the next meetings of all Area Committees, when the proposals had been developed in more detail.

RESOLVED – That the report be noted, and that further discussions take place at Ward Member meetings, with a further report back to Committee in due course.

43 Dates, Times and Venues of Future Meetings

Monday, 6th December 2010, Immaculate Heart, 294 Harrogate Road, LS17 6LE.

Monday, 31st January 2011, City Learning Centre, Allerton Grange High School.

Monday, 14th March 2011, TechNorth.

All at 4.00 pm.

The meeting concluded at 6.25 pm.

Report of the East North East Area Manager

North East (Inner) Area Committee

Date: 6 December 2010

Subject: Community Charter Update Report

<p>Electoral Wards Affected: Chapel Allerton Moortown Roundhay</p> <p><input type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

This report provides Members with information on progress against the 35 promises outlined in the inner North East Community Charter and a half year update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in June 2010.

Purpose of this report

1. This report provides Members with half year update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in June 2010. It also provides information on progress against the 35 promises outlined in the inner North East Community Charter.
2. The report aims to highlight key achievements and provide an exception report for members to ensure that where satisfactory progress has not been made against the Community Charter promises remedial action is in place.

Background Information

3. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:
 - Culture
 - Stronger Communities
 - Enterprise and Economy
 - Transport
 - Environment
 - Health and Well-being
 - Thriving Neighbourhoods
 - Learning and Young People.
4. Each year the ADP is refreshed to take into account changing priorities and opportunities. A completely new ADP will be written for 2011-14 in line with the next Leeds Strategic Plan cycle.
5. The annual refresh is produced following analysis of evidence provided by updated neighbourhood statistics, community consultation through the Area Committees engagement events and Elected Member discussion on local priorities.
6. Further to this, negotiation and agreement is reached with local partnership and service providers on what promises can be made in relation to each priority. This informs the refresh and makes clear the accountabilities for each priority in reporting back performance/progress to Area Committee during the year.
7. The refreshed priorities also provide a basis for which applications to the Wellbeing budget can be made.
8. The Area Delivery Plan for 2008 -11 was approved by this Area Committee and a refreshed version of the plan and promises for 2010/11 was endorsed by the Area Committee on 15 March 2010.
9. A 'traffic light' system has been adopted for the promises;
 - Where there are issues relating to a promise they are flagged as amber to draw member's attention to them. Remedial action will be taken by the partnership/lead agency responsible for this action to bring the item back into the right time-scales for delivery.
 - Where there is a more significant risk of the promise not being delivered they are given a red flag status. If any actions reach this status there will be an

action plan put in place to ensure that remedial action is taken and progress reported to the Area Committee.

Key Achievements

10. Appendix 1 provides members with full details of progress against each of the promises set out in the Charter; however attention should be drawn to key successes that have been since the approval of the promises in March 2010.
- The Reginald Centre opened on 18th October with all services operational from that date from the centre, work in ongoing to market the centre and increase the number of residents using the customer service centre, one stop shop and job shop. Work will shortly commence on the green space to the rear of the centre and bids have been submitted to match fund phase 2 of the scheme.
 - Consultation has commenced regarding the Beckhills gating scheme to improve security and prevent crime and ASB in the area.
 - Recycling sites have been agreed in the Beckhills estate and will be installed by the end of December 2010.
 - Festive light have been installed in all wards and switch on activities arranged to celebrate the switching on of these.
 - Chapel Allerton held the second festive lights switch on event with several hundred people attending. The event was supported by local businesses, schools and groups, who were keen to see the event build and be even bigger next year as it was seen to boost the local economy and community cohesion.
 - The coordinated approach to summer activities fro young people enabled additional activities to be run and all activities were well attended.
 - Consultation and engagement is ongoing with community groups and residents to feed into the priority setting and development of the Community Charter for 2011/12.
 - A significant amount of work has been done in relation to the Equality Framework gathering evidence to show how the work of the Area Committee and Area Management Team contribute towards the Authority achieving excellent in the assessment in April 2011. The internal validation has now been carried out and work to improve is ongoing, including embedding soft touch equality impact assessments into the ADP and Area Committee reporting processes.
11. It is worthy of note that of the 35 promises progress has been against all, but where there is a risk of the promise not fully being achieved remedial action has been planned, no promises are currently flagged as red.

Key Issues

12. Promises currently at risk of not being delivered are:

Promise	Risk	Remedial Action
1: Modernise facilities at Mandela and Palace Community Centres so that they are better used by the community.	Work not completed in buildings to improve facilities and impact on service delivery.	Concerns raised through appropriate channels and action now progressing through dedicated officer. Dates for work to begin on each scheme and

		estimated completion times requested.
30: Improve sports and leisure facilities at Scott Hall Leisure Centre, local playing fields and parks to increase opportunities for physical activity.	Lack of funding to enable schemes to progress.	WBI funding of £7,000 identified from Chapel Allerton Councillors for Scot Hall Leisure Centre will assist in drawing down match funding, but scheme not yet able to take place until all funding in place. Other schemes reliant on section 106 monies being received so unable to progress until these have moved on.
33: Help local schemes that encourage greater use of bicycles and walking; for example the Walking Bus initiative in schools.	Lack of projects identified and local groups to deliver.	Work ongoing to identify schemes and projects. Meeting arranged with community sports officer to discuss potential cycling project.

Priority Neighbourhoods

13. Neighbourhood Manager provided an in-depth update on the ongoing work and achievements in the priority neighbourhoods to the Oct 2010 Area Committee meeting. Since that date nominations for the Chair of the Chapeltown and Meanwood Community Leadership Teams have been nominated as Councillor Eileen Taylor (Chapeltown) and Councillor Sharon Hamilton (Meanwood). The first meetings to progress the Management Team for the Chapeltown and Meanwood Priority Neighbourhoods are planned to take place during December 2010 and January 2011 to develop the teams.
14. A detailed update of the work that has been undertaken in each of the priority neighbourhoods will be provided to the January 2011 Area Committee meeting.

Work Programme For The Next Reporting Period

15. During the coming period there are key projects that the Area Management Team will focus work around to ensure delivery against the Community Charter promises and to deliver actions in the Area Delivery Plan.
16. Consultation will take place throughout December and early January with local residents and groups to define the key priorities for 2011/12. Following on from this meetings will take place with partners and key stakeholders to agree the promises and action to deliver these along with lines of accountability for 2011/12.

17. Work is ongoing coordinating the 6th annual inner North East Area Committee Volunteer Thank You Event will be held on 9th December, with various local groups attending to provide performances and entertainment.
18. Work is ongoing to seek sponsorship for festive lights by local businesses in the wards to reduce the ongoing revenue costs to the Area Committee.
19. Improvements schemes will be progressed at Palace and Mandela Community Centre to install heating to the 2nd floor of Palace and an upgrade of the CCTV, installation of a door entry system and new flooring to the Mandela Centre.
20. The Stonegates estate continues to receive focus to address local ward concerns with an action plan to deliver additional improvements on the estate in relation to environmental issues and anti social behaviour.
21. Support is being given to the Open Door Management Committee to develop a business plan and focus on increasing usage and income for the facility following the withdrawal of funding through West Yorkshire Police. Funding opportunities and development of additional partnership working will be progressed during the coming months.

Charter Promises for 2011/12

22. Work is currently ongoing with the various partnerships and officers across the Inner North East to define the priorities for 2011 and beyond in line with the launch of the new Vision for Leeds and associated boards/plans.
23. As outlined in the Community Engagement Strategy which was approved by the Area Committee in June 2010 work is ongoing to engage with a wide range of groups in the area to consult on their key priorities to feed into the Community Charter for 2011/12. A copy of the letter and form is attached as appendix 2.
24. In addition PACT (Partners and Communities Together) meetings are to be attended across the area and various older peoples groups. Drop in sessions have also been held at The Opendoor and in the Reginald Centre.
25. Feedback from all of the resident consultation will be considered alongside information from the residents survey, the Neighbourhood Index, perceptions surveys and local ward members local knowledge. This will enable a draft set of priorities to be presented back to the Area Committee for approval in January 2011.
26. It is the intention to produce a draft Community Charter and promises for approval at the March 2011 Area Committee meeting along with an outline business plan to track performance against the delegated functions of the Area Committee.

Recommendations

27. The Area Committee is asked to note the contents of this report and:
 - a. Comment on the progress made against the current Community Charter promises and remedial action planned for those promises at risk of not being achieved

- b. Note the intention to report back on the emerging priorities for 2011/12 to the January Area Committee and draft 2011/12 Charter to the March 2011 Area Committee
- c. Approve the nomination for the Chairs of the Community Leadership Teams.

Background Papers

Area Committee Roles and Functions 2010/11

Inner North East Promises 2010/11 update
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Promise	Responsible partnership/ agency	Red, Amber or Green Status	Progress to date	Concerns to highlight
Theme: Things to do				
1. Modernise facilities at Mandela and Palace Community Centres so that they are better used by the community.	Area Management	A	<p>Action plans being developed for both centres to look at longer term plans. Funding through WBI earmarked to improve facilities at both centres including new flooring, CCTV and door entry at Mandela & Improved heating at Palace.</p> <p>Feasibility study completed on Mandela, Palace and Prince Phillip with options for future development and improvement, consideration to funding opportunities and schemes to progress now need to be given and consultation with services & users of centres.</p> <p>Chapel Allerton Ward Based Initiative funding being used to fund improvements to both centres:</p> <ul style="list-style-type: none"> • Mandela – new flooring to entrance area, CCTV upgrade & door entry system • Palace – heating to top floor and new signage 	Safeguarding concerns with Mandela whilst CCTV and Door Entry systems are not in place, funding in place and work now progressing through CPM.
2. Develop plans to improve pitches and facilities at King Alfred's fields so that they are better used by the community for	Parks & Countryside	G	<p>Discussions ongoing at ward member meetings regarding the future plans for King Alfred's Fields and potential funding.</p> <p>Approval given to ground improvements at Prince Phillip Centre</p>	Funding availability will impact on further development of sites, work will continue by Area Management & Parks and Countryside to identify

sports and leisure activity.			<p>to provide ball stop netting and new portable goal posts through well being funding. Work ongoing to look at pitch drainage and improvements to pitches at prince Phillip subject to S106 receipt and match funding from Football Foundation.</p> <p>Work ongoing on land at Leopold Street for use by local schools and community.</p> <p>Discussions ongoing re the future use of land at Allerton Grange and report regarding consultation on future primary education provision will be presented to Jan 2011 Area Committee</p>	funding opportunities.
3. Renovate children's play areas and make better use of public open spaces including the completion of improvements to Meanwood Park, Roundhay Park and a new community park in Chapeltown	Parks & Countryside	G	<p>Work at Meanwood Park now completed. The Bumps is now completed and official opening took place in June 2010.</p> <p>Consultation completed on Reginald Terrace open space to the rear of the Chapeltown JSC (The Reginald Centre). Land to the rear of the new JSC in Chapeltown will create a significant improvement to the existing play facilities in the Chapeltown area. Bids for funding to match fund the section 106 funding for the scheme submitted in Aug, with project being phased to allow for work to be completed on phase 1 and phase 2 providing additional equipment. Work to commence on site shortly.</p> <p>Funding also given towards creation of</p>	

			a Playspace on Stonegate estate. The Leopold Street Green Space has received SSCF funding and promises to create more green space for supervised play in the future.	
4. Increase community access to school facilities out of school times.	Cluster Leadership Groups	G	Cluster leadership groups developing, Carr Manor High has a wide programme of activities out of school hours for the wider community with activities ranging from Brownies groups to Dhol drumming club. The clubs run every evening and Saturday and Sunday morning. Additional activities are also provided from Chapel Allerton and St Matthew Primary Schools. Area Management Officer member of all 3 schools cluster leadership groups for the area and working with groups to broaden partnership working and projects.	
5. Deliver an improved menu of activities for young people making better use of facilities in the area.	Area Management/Cluster Leadership groups/Youth Services	G	The 'Things to do ' booklet was expanded for the summer to incorporate all activities across the area committee area and increases the advertising that young people will have received via the activities fund providing Breeze cards for every young person. Programme of activities for all school holidays developed and marketed to young people across the area through the Networks, Chess and Next clusters.	Some organisations appear to be reliant on funding to run any provision, support mechanisms have been put in place where this appears to be an issue to help groups become more sustainable. Reduction in funding levels in coming times will impact on additional activities that may be delivered in 2011/12

			<p>Funding provided through Well Being & Activities funding as well as match funding through external sources. Summer projects were delivered and evaluation provided to Oct Area Committee, schemes were very well attended in the main and achieved positive outcomes and feedback. Some projects and schemes ongoing through the winter and spring breaks. Funding also being reallocated from the cage football project that was not successful in attracting a large number of participants to increase activities in all wards.</p>	<p>planning for coming financial year will commence in March 2011 to enable gaps to be highlighted and reported back to the Committee.</p>
Theme: Clean & Green				
<p>6. Improve existing allotment sites and developing new sites on unused pieces of land.</p>	<p>Parks & Countryside</p>	<p>G</p>	<p>Funding agreed for extension of Roundhay allotment site and Stonegate Road allotment fencing now installed. New temporary allotment being developed by ENEHL with SSCF Funding in Newton Lodge Grove in Chapeltown. Funding provided to Chapel Allerton (Gledhow) Allotments to improve security through new fencing. Proposals being developed to allow probation to take over some allotment plots on the overgrown and under used Bandstand Allotment on Meanwood Road.</p>	

<p>7. Tackle green areas of neglect and get them tidied up for the community to enjoy.</p>	<p>Area Management/Environmental Action Team</p>	<p>G</p>	<p>Potternewton Crescent –Green Space Payback to complete a clear up of the site ENEHL and Parks and Countryside to arrange for the long term maintenance of the land to be carried out. Some issues between parks and ENEHL which need addressing And are actively being pursued. There has been a programme of works completed in the Stonegates estate by Community payback which have significantly improved the area aesthetics and this is being followed by a coordinated action plan involving all key local stakeholders to provide additional improvements.</p>	
<p>8. Take enforcement action against those that make a mess of our communities, e.g. fly tipping.</p>	<p>Environmental Action Team</p>	<p>G</p>	<p>Enforcement notices have been served at two of the key poorly maintained properties on Chapeltown Road to encourage the owners to better maintain the land. A meeting has taken place between the Environmental Action Team and East North east Homes to alter the process so that EAT officers would be able to issue fixed penalty notices to tenants. The new concentrated locality working arrangements have made a big difference in area and over the last year the number of jobs has nearly doubled.</p>	

9. Deliver community clean-ups through the year with the involvement of local residents and deliver 3 deep cleanse activity days around local shopping parades.	Environmental Action Team/Tasking Team	G	Five multi agency clean up operations have been completed in the Beckhill estate and have significantly improved the look of the area with positive feedback being received from local residents. In addition there has been a footpath improvement scheme completed which has further improved the look of this estate. The Stonegate estate has benefited from a coordinated action plan and as in the section above and improvements are scheduled to continue.	
10. Provide support and funding to help those residents wishing to improve their local environment through "in bloom" and "friends of" groups.	Area Management	G	Funding provided to groups through small grants to assist in delivering projects. Attendance at summer events has enabled the team to advertise the scheme and provide advice and assistance to groups on how to apply. Engaging with businesses in Chapel Allerton to try and get them to sponsor the floral initiatives in the centre.	Oakwood in Bloom group no longer being pursued due to lack of interest.
11. Promote recycling and anti-litter campaigns through community events and in schools.	Environmental Action Team	G	Environmental Action Team applied to be part of national 'Keep Britain Tidy' campaign but unfortunately was unsuccessful. However a specific campaign is still to be run city wide targeting people who drop litter and increasing the number of fines given out. Staff have also attended community events to raise awareness of the importance of not dropping litter and	

			recycling. There are three recycling sites planned for delivery jointly funded by INE area committee and ENEHL Area Panel in the Beckhill estate and associated promotion work will take place in this locality in quarter 3.	
Theme: The Local Economy				
12. Further improve the centre of Chapeltown by restoring historical features of buildings, improving accessibility and encouraging business investment.	City Projects Team	G	First property improvement schemes anticipated to start on site this year. Highways scheme progressing, due to be complete September 2010 and bollards have been painted. Chapeltown way marker in place with lighting and opening being planned for September 2010. The empty shop fund works have started with three shops being re-painted and the proposals being developed for further improvements to a prominent wall on Chapeltown Road.	
13. Make local shopping centres more attractive by putting up festive and Christmas lights and keeping streets clean and safe.	Area Management	G	Areas to have festive lights in 2010/11 identified and orders raised. Festive lights have now been installed in Chapeltown, Chapel Allerton, Oakwood, Street Lane, Meanwood and Moortown Corner with switch on events planned within each ward to celebrate and promote the local businesses. Sponsorship has been provided by Waitrose for 5 motifs in Moortown.	
14. Create local business, apprentice	Area Management/ Jet Partnership	G	Course being developed around ESOL and Health and Social through	Due to the current recession and funding there may be

and job opportunities through local organisations and businesses.			Learning Partnerships in Meanwood, UNITY have advertised their post to provide additional employment outreach within Chapeltown and this should be recruited to in the new year to work in conjunction with the Jobs and Skills job shop in the Reginald Centre.	an issue in achieving this promise. However, work is ongoing and discussion with Unity and Jobs and skills to look at options to deliver projects.
15. Work with local businesses to improve the attractiveness in Chapel Allerton, Street Lane, Meanwood and Oakwood centres to attract shoppers and improve the local economy.	Area Management	G	Works have started on the empty shop fund project on Chapeltown road which utilises funding from central government to improve shopping areas. Groundworks have had initial contact with shop owners and urban biz and the development trust with the intention of developing a business link type initiative.	
Theme: Learning For All				
16. Help our young people get the jobs they want by creating links between businesses and schools.	Area Management/Extended Services	G	Leeds Ahead commissioned to deliver world of work days in 3 schools across inner north east following success and positive feedback received from last programme. Schools identified to take part in the project this year are: St Matthews and Moor Allerton Hall, waiting for confirmation of third school to take part in Moortown ward. Work ongoing to target NEETS through projects in partnership with JET.	

17. Provide out of school activity that supports homework and extra curricular learning.	Extended Services	G	Programme of additional vocational training courses commissioned through youth services & networks cluster.	
18. Increase adult learning by providing opportunities for residents to attend sessions at local community buildings.	Extended Services/Area Management	G	Carr Manor offers a range of activities for the community to engage in out of school times.	
Theme: Safe Neighbourhoods				
19. Support existing Neighbourhood Watch schemes and promote the need for new ones.	DCSP	G	Neighbourhood Watch schemes are promoted through the local PACT meetings and where appropriate to residents.	
20. Tackle under age drinking by working with licensed premises to reduce sales to young people.	DCSP	G	Funding has again been agreed by the Area Committee to continue the Operation Buzzer test purchase scheme in Roundhay and Moortown. The scheme is ongoing and will focus on the school holiday periods.	
21. Invest in physical measures to help reduce crime such as improved lighting and alley gating schemes.	DCSP/Community Safety	G	Funding bid successful to ENEHL community panel for Miles Hill ginnel for fencing. Planning permission submitted and approved and contractors to be on site last week of August. Anticipated to take four weeks then to completion. Currently working with Safer Leeds, Highways and Barrett Homes to try and close off the entrance to new housing estate at Chandos Terrace. Highways	

			<p>have been consulted and have no objections and support has been established from local residents. Discussions currently underway with Barratts to submit change to planning application.</p> <p>SEC lighting scheme ongoing in area and where concerns are raised with lighting being insufficient they are addressed via the SEC team. Alley gating being consulted for in a crime hot spot within the Beckhill estate and intention to complete by Mar 2011.</p>	
22. Deliver burglary reduction schemes through the Neighbourhood Policing Teams such as providing property marking kits and trembler alarms for residents.	DCSP	G	<p>Funding to implement cold calling zones in the area where need has been identified agreed. A meeting has been held with Trading Standards and the 4 target areas defined for RAM will begin consultation with local residents during first week in September. Areas still to be defined for Chapel Allerton ward.</p> <p>Target hardening project completed in Riviera Gardens via CASAC and funded by Safer Leeds.</p> <p>Number of small door knocking exercises have taken place, notably in Chapel Allerton involving informing residents of issues and appealing for information. At least one key arrest has been made because of information obtained in this way.</p> <p>Funding provided for Cold Calling Zones to be implemented in all three</p>	

			wards, consultation has been completed for areas in Roundhay and Moortown and the scheme is in the process of being implemented. Statistics and local intelligence is currently being gathered to determine the most appropriate zone(s) in Chapel Allerton and consultation will follow once this is done. It is anticipated that the implementation will deter bogus callers and prevent burglary.	
23. Tackle local crime and ASB priorities identified in public Partners and Communities Together (PACT) meetings.	DCSP	G	PACT issues are fed into ward tasking and concerns are addressed through this way. Examples include concern over pedestrian crossings in Chapeltown and roaming dogs in Potternewton park. Area Management attending Dec PACT meetings and following all PACT meetings non policing issues are fed into the AM team and action fed back to the police inspector. Coordination activity being taken in the Stonegate estate to identify individuals responsible for ASB and larger Meanwood area being targeted through multi agency operation Bewhisler.	
24. Safeguard local children and vulnerable adults by creating effective working partnerships and communications.	Health & Well Being Partnership	G	Stroke awareness activities being planned and Telecare presentation given to Chapeltown H & WB group in August. Follow up actions are to be planned. Work ongoing to implement preventative tasking in Chapeltown with	

			<p>next meeting to be held in December 2010.</p> <p>Health & Well Being Partnership meetings being held in Meanwood and Chapeltown and plans develop link directly into the ADP/Charter. MAP have a Health & Well Being Sub Group which has been established for some time addressing issues for the Queenshill part of the area.</p>	
Theme: Community Life				
25. Support to community-led events across the area such as school fairs, church galas and fun-days by awarding small grants.	Area Management	G	<p>Funding given to a number of groups to run events, including the Friends of the Bumps, Prince Philip Centre Open Day and Global Village Market. Stalls run by Area Management at Gledhow Valley Fun Day, Beckhills Fun Day, Scott Hall Breeze and Oakwood Farmers' Market.</p>	
26. Develop new ways for local people to better influence decision making about where they live.	Area Management	G	<p>AM staff attending various community group meetings during Nov/Dec to consult with residents on key priorities for area to feed into the community charter for 2011/12. In addition questionnaires have been sent to various community groups for them to feed into the process and 2 drop in sessions are planned to be held in Reginald Centre and Open door. PACT meetings in the area will also be attended. It is anticipated that this approach will enable more views to be sought and provide a greater opportunity for a greater cross section of the community have their say on</p>	

			local priorities and influence local decision making. Feed back on the priorities and consultation on action to address them will take place in Jan/Feb 2011 and a draft charter presented to March Area Committee for approval.	
27. Work with residents on improvement plans for the Beckhills, Chapeltown and Moor Allerton neighbourhoods.	Area Management	G	Delays to the CLT has taken place however chairs for the two teams have been agreed and initial groups identified for recruitment to take place and initial meeting in Chapeltown scheduled for January 2011.	
28. Provide support to local community and voluntary groups delivering services and activities for residents in the area through our local budget and use of Proceeds of Crime Act monies.	Area Management/DCSP	G	Work undertaken through community engagement events during the summer to promote the small grants and POCA schemes. To date £3,920 POCA funding has been allocated to projects in the area in addition to £6,700 small grants.	
Theme: Healthy Living				
29. Provide residents with information and activities that encourage healthier lifestyles and support emotional well being through regular events in local community venues.	Health & Well Being Partnership/Area Management		Zest funded to run three events in the area at Beckhill estate, Meanwood Park and Queenshills on the healthy living theme. Health and Wellbeing Improvement Officer now in post. Care and repair presentation to Maecare to increase uptake of affordable warmth packages. Action to increase uptake of Leeds Card by disabled individuals and carers	

			developing. Will enable lower cost physical activity and cultural opportunities	
30. Improve sports and leisure facilities at Scott Hall Leisure Centre, local playing fields and parks to increase opportunities for physical activity.	Leisure & Culture/Parks & Countryside	A	Improvements to the dry changing area have been identified and support being given to assist in identifying funding sources to apply to.	Due to reduced funding for capital projects being available there may be an issue in delivering against this priority through the improvements to centres. However work is ongoing to identify methods of improving opportunities to access physical activities through other means such as promotion of walking schemes etc.
31. Bring people of all ages together through activities and projects that help them understand one another.	Health & Well Being Partnership	G	Projects being delivered by Feel Good Factor and Zest to help older people to be fit and active. Health and Wellbeing Improvement Officer now actively promoting, widening reach and supporting Walking for Health initiatives	
32. Deliver schemes to encourage more people to grow their own food.	Area Management/Health & Well Being Partnership	G	BTCV project funded to develop Garden to Eat across inner north east and inner east, to begin once all match funding obtained. Part of the Reginald Terrace open space improvements will include the planting of fruit trees for the local community to benefit from.	

Theme: Getting Around				
33. Help local schemes that encourage greater use of bicycles and walking; for example the Walking Bus initiative in schools.	Area Management	A	Raised through Cluster Leadership groups to look to support school walking bus schemes where not currently in place. Discussions taken place with voluntary sector providers regarding potential project to support cycling groups.	
34. Prioritise dangerous roads for action such as traffic calming measures or maintenance / repair.	Highways	G	Funding approved for Gledhows traffic calming scheme and highways implementing summer 2010. Work ongoing to provide initiative on Miles Hill to improve	
35. Increase the number of grit bins available in our streets for residents.	Area Management/Highways	G	List of new grit bins required obtained from ward members and residents, to be installed as soon as possible.	Consideration need to be given to funding for future refilling of bins should well being funding be reduced.

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Environment & Neighbourhoods Department
East North East Area Management Team
Reginald Centre
263 Chapeltown Road
Leeds
LS7 3EX

Contact: Sharon Hughes
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Email: sharon.hughes@leeds.gov.uk

Date: 3 November 2010

Dear Local Resident,

Area Delivery Plan 2011-14

In Leeds there are 10 Area Committees who are each responsible on behalf the Council's Executive Board for agreeing an annual Area Delivery Plan.

The Area Delivery Plans need to show how the city's strategic priorities are being addressed at a local level. They also need to show how local priorities are being identified and how improvements to services and partnership working will address the issues raised where actions can be agreed.

I am writing for your help in identifying issues for the Inner North East plan for 2011/12. The area covers the wards of Chapel Allerton, Moortown and Roundhay.

The Area Deliver Plan is presented in the form of an easy to read community charter (copy of the current charter for 2010/11 is enclosed). This enables residents to see what promises for improvements and action have been made, the sorts of things that will be done and what the local budget was spent on last year.

The current city plan and Area Delivery Plans run to March 2011 and we now need your help to identify what the new priorities for the next 3 years will be, beginning with 2011/12.

The information that you provide will be considered alongside local statistics, feedback from the annual residents survey and other local intelligence. We will then negotiate with local services and partners as to what promises can be made for improvements/action. Your local councillors on the Area Committee will then agree what the plan for 2011/12 will include and how their local budget will be spent to help deliver those promises.

As a group of residents, I would be grateful if you could spend some time considering the attached. We would like your views on the top 3 priorities for your area in relation to each heading.

Please return the form in the enclosed pre paid envelope by Friday 26th November 2010.

If you require additional information please do not hesitate to contact me.

Many thanks for your support in influencing local decision making.

Yours sincerely,

Sharon

Sharon Hughes
East North East Area Management Team

Theme	Example of possible priorities	What are your suggested priorities (top 3)	Where in the area is this a particular issue (if applicable)	Do you have any suggestions for what you wish to see done to address your priorities?
Children & Families Improving safeguarding and outcomes for children & young people.	Help our young people get the jobs they want by creating links between businesses and schools			
Safer Communities Tackling crime and community safety.	Tackle local crime and ASB priorities identified in public Police and Communities Together (PACT) meetings.			
Health & Well Being Improving peoples health and increasing life expectancy.	Provide residents with information and activities that encourage healthier lifestyles and support emotional well being through regular events in local community venues.			

<p>Vibrant Economy Attracting Investment & creating local jobs.</p>	<p>Create local business, apprentice and job opportunities through local organisations and businesses.</p>			
<p>Regeneration & Development Improve the local area securing public & private investment to regenerate the area.</p>	<p>Work with local businesses to improve the attractiveness in Chapel Allerton, Street Lane, Meanwood and Oakwood centres to attract shoppers and improve the local economy.</p>			
<p>Your own priority theme that may not fit with the above</p>				



Originator: Nicola Denson
Tel: 214 5876

Report of the East North East Area Manager

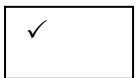
North East (Inner) Area Committee

Date: 6th December 2010

Subject: Well-Being (Revenue and Capital) Budget Update and New Applications

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay



Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity



Community Cohesion



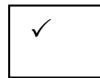
Narrowing the Gap



Council
Function



Delegated Executive
Function available
for Call In



Delegated Executive
Function not available for
Call In Details set out in the
report



Executive Summary

This report contains details of proposed projects/activities to deliver local actions relating to agreed themes and promises of the Area Delivery Plan for which Wellbeing funding is being requested. The proposals have been discussed at a meeting of Area Committee's Member Well-Being Group and their recommendations are included for noting and/or approving.

The latest financial position of this year's Wellbeing (revenue and capital) budget is also provided.

Purpose of this report

1. The purpose of this report is to provide the Area Committee with a summary of project applications/proposals for the use of Wellbeing funds that have been discussed in detail with the Member Working Group and to seek approval of their recommendations where relevant.
2. The report also provides the up to date financial position statement for 2010/11 to assist decision making.

Background

3. At the March 2010 meeting the Area Committee again agreed to split the Well-being revenue budget between the strategic themes identified in the Area Delivery Plan/Community Charter. The committee also agreed to top slice funding for ward based projects and the continuation of the Small Grants scheme.
4. The 2010/11 spending decisions made to date against each heading (inc small grants and ward pots) are summarised in appendix B. This summary includes those projects carried forward from 2009/10 because they had not been completed and therefore fully paid. It also includes the revised budgets for each theme taking into account the c/f balances from 2009/10.
5. A breakdown of the Wellbeing capital budget and spend is attached as appendix A.

Applications

6. The Area Management team undertake checks and take relevant professional advice relating to applicants financial accounts, CRB checks, constitutional documents and other related documentation to ensure safeguarding requirements and financial regulations are being met.

Project/Activity Proposals:

208 (North Leeds) Squadron Air Training Corps Internet Network Completion - £3,200 (ADP Theme – Things to do)

7. 208 Squadron have successfully trained a large number of personnel in North East Leeds over the past few years and have in the past received Inner North East Area Committee funding to allow them to upgrade their facilities.
8. At a recent recruitment drive the group had an additional 63 young people sign up to be part of the group and undergo the training. This includes working towards a BTec qualification, ATC (flying) qualification and Duke of Edinburgh Award.
9. In an attempt to standardise these qualifications across the country they are now all only able to be completed online and teaching done in classrooms.

10. Due to the large intake this year the corps do not have sufficient equipment to deliver the training, as the class needs to be split into two, and computer equipment to allow all students the opportunity to complete the work online.
11. They are therefore requesting funding from the Inner North East Area Committee to purchase 4 wireless laptops, computer software, necessary network work, ceiling mounted screens, radio mast and related equipment.
12. The club is also the base for the local Army Cadet force who would be welcome to use the equipment purchased.
13. 208 squadron have raised over £1,000 towards the total cost of the project through bag packing and also plan to hold a barn dance later in the year.
14. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to deliver an improved menu of activities for young people in the area.*
15. *The Well-being Members Working Group was supportive of the project and recommended that £3,200 be approved to 208 (North Leeds) Squadron Air Training Corps to administer.*

Three Churches Project

Youth and Intergenerational Projects - £15,000 (ADP Theme – Things to Do)

16. The Three Churches Project has been running for a number of years and organises community activities and clubs for people living in Chapel Allerton and Moortown wards based out of Stainbeck Church.
17. The funding applied for will be used to develop the youth and intergenerational work being run by the project co-ordinator and increase the sustainability of the project. It is intended to do this by enlarging the volunteer base (through on-going community work and increasing involvement of local churches) and by developing a long-term funding strategy which will offer future security (for example, exploring other funds and social enterprise opportunities).
18. The full project costs are £29,265 with the rest of the funding being made up as set out below:

Monies carried forward	£2,500
Leeds General Purposes Fund of United Reformed Church (awaiting decision)	£2,000
Total from the Three member churches (predicted)	£7,500
Two Hills Partnership monies (agreed)	£1,065
Diocese of Ripon and Leeds (awaiting decision)	£1,000
Other income, e.g one off gifts, income from trading, event fees	£200
	£14,265

19. The Area Committee funding would be used to pay for the worker's salary on the projects (£7,500), crèche for 45 weeks (£4,050), additional professional workers for

example artists (£2,400), stage production by the drama group (£400), venue hire (£250) and additional small resource items (£400).

20. The projects that would be supported are the Monday Night Youth Club, with the two original groups merging to make one group to offer greater choice of activity and enable the young people to mix with a wider age range, in partnership with Leeds Youth Service, Craft Club which gives people a relaxed and safe space for building confidence and relationship. There is a good mix of ages that attend but the desire is to grow the group and offer crèche provision and bring in experts in different types of crafts. Finally Drama Club which is running well but would like to go to the next stage to work towards a production and the funding would cover the additional staff and production costs.
21. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to deliver an improved menu of activities for young people in the area.*
22. *The Well-being Members Working Group felt unable to make a recommendation in response to this application due to clarity needed on whether the funding is for ongoing running costs. It was agreed that a meeting would be held with the group and Cllr's Dowson and Lancaster and the decision deferred to the next meeting when clarity has been sought.*

Chapel Allerton Youth Project

Romance Academy - £999 (ADP Theme – Safe Neighbourhoods)

23. The Romance Academy is a twelve week project that works with youth people to look honestly at issues to do with sex and relationships. It will be delivered by Chapel Allerton Youth Project in Carr Manor school starting January 2010.
24. The academy has already been run successfully at the school with the young people who attended demonstrating a positive change in attitudes and behaviour, improved interpersonal skills and confidence and positively influencing peers.
25. The project is also being run citywide and the aim is for the projects to join up at key events, for example the launch and graduation, to help build relations with pupils from other areas.
26. The funding will be used for the residential element of the programme and other activities. Carr Manor High School are covering the cost of room hire and minibus provision, the training and employment of three youth workers will be undertaken by Chapel Allerton Youth project, Moortown Baptist Church and Leeds Faith in Schools and the venue and equipment for the lunch and graduation will be funded by the local church and Leeds Faith in Schools.
27. Whilst the project was not supported last year when funding was applied for the need has now been qualified and it is felt appropriate to run the programme at this time.
28. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to safeguard local children*

29. *The Well-being Members Working Group was supportive of the project and recommended that £999 be approved to Chapel Allerton Youth Project to administer.*

Budget Implications of Wellbeing Decisions Pending

30. The following table shows the budget position of the eight ADP themes that the Area Committee has allocated wellbeing funding against including the updated position if the above revenue bids are approved.

ADP Theme	Current Budget remaining	Total funding requested	Amount remaining if agreed
Things to do	£7,342	£18,200	-£10,858
Clean & Green	£9,968.50		
Local Economy	£6,790.50		
Learning for all	£0		
Safe Neighbourhoods	£2,667	£999	£1,668
Community Life	£7,816.49		
Healthy Living	£507.74		
Getting Around	£2,695.30		
Total	£37,788		

Change to Funding for Community Sports 2009/10

31. Last financial year 2009/10 an application was put in from Community Sports to pay for activities in Inner North East. Most of the funding was spent during the 2009 summer holidays on activities for young people, for example on sports camps.
32. Some of the funding was for cage football sessions in the area. Due to a change in personnel however they were not organised until this summer (2010). A number of sessions were held in the Chapel Allerton and Moortown wards on the Beckhills, Stonegates and Queenshills. They were not however very successful at drawing in the young people and after 4/5 sessions they rest of the planned session were cancelled.
33. Consequently there is still an amount of funding set aside for each ward and after discussions at ward member meetings it was agreed the funding should be reallocated to future activities. Below is the funding left for each ward and suggested uses.

Chapel Allerton - £2,505

34. A small working group was convened to look at the funding and a menu of activities prepared that have been shared with ward members. They included sports coaching, cycling, Street Soccer showdown, ZEST urban sports and dance.
35. Chapel Allerton ward members agreed that these activities would be a good use of the funding and Area Management and Sports Development to firm up proposals and send to ward members for approval.

Moortown - £2,335

36. A discussion took place at November's ward member meeting and it was agreed that to target the Queenshills area the activities should be done in conjunction with the Moortown Baptist Church.
37. It is suggested that further meetings take place with members of the MAP partnership and others to identify need and look to running sessions in the holidays next year.

Roundhay - £3,500

38. Community Sports and Extended services have jointly put together a proposal to use the funds for a camp at the Easter and Summer holidays and a couple of one off activities dependant on income achieved at camps.
39. The Easter camp will be for Girls only, age 8-13yrs, and include netball, hockey, dance, cheer leading and tennis, and the Summer multi-sports camp, for all young people 8-12yrs, will include basketball, martial arts, boxercise, rugby, football and athletics.
40. This proposal has been to the Roundhay ward member meeting and was agreed to be a good use of funding.

Recommendations

59. The Area Committee is requested to:
 - a) Approve the following amount of Wellbeing (revenue) budget to be released to the organisations and projects listed from the 2010/11 budget :
 - i) 208 (North Leeds) Squadron Air Training Corps - Internet Network Completion - £3,200 (Things to Do)
 - ii) Chapel Allerton Youth Project - Romance Academy - £999 (Safe Neighbourhoods)
 - b) Agree to defer a decision on the following amount of Wellbeing (revenue) budget:
 - i) Three Churches Project - Youth and Intergenerational Projects - £15,000 (Things to Do)
 - c) Approve that the funding originally agreed to Community Sports for Cage Football is reallocated for activities as agreed with Area Management.

Background Papers

Area Committee Roles and Functions 2009/10.

Inner North East Capital Budget Position 2010/11

Total budget = £581.5k

		Committed	Actual
01879/NEI/000	Miles Hill Sure Start Centre	20.0	20.5
01879/NEI/001	Seven Arts Community Centre	25.0	25.0
01879/NEI/002	Gate-It On The Granges Contribution	7.0	7.0
01879/NEI/003	North Leeds Bowling Club Fencing	8.6	8.6
01879/NEI/004	Open Door' Project - 225 Lidgett Lane	3.5	3.5
01879/NEI/005	Moortown RUFC	0.0	0.0
01879/NEI/006	New Roof - Roscoe Methodist Church	20.0	20.0
01879/NEI/007	Scott Hall Sports Centre	15.0	15.0
01879/NEI/008	Queenshill Drive Drying Area Project	0.0	0.0
01879/NEI/009	North Park Avenue Allotments Project	3.0	3.0
01879/NEI/O10	Extension of Community Hall	20.0	20.0
01879/NEI/O11	North Leeds Cricket Nets Ground Development	15.0	15.0
01879/NEI/O12	Meanwood Methodist Church Disabled Toilets	7.7	7.7
01879/NEI/O13	53 Louis Street Disabled Access	6.0	6.0
01879/NEI/O14	Cowper Street Community Gardens	7.0	7.0
01879/NEI/O15	Alleys & Ginnels Safety Improvements	51.3	51.3
01879/NEI/O16	Meanwood Park Improvements	39.5	39.5
01879/NEI/O17	St Andrews Church Comm Project	12.5	12.5
01879/NEI/O18	Potternewton Park	5.0	5.0
01879/NEI/O19	Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
01879/NEI/OZ0	Stainbeck Church Outreach & Development Project*	3.3	3.3
01879/NEI/OZ1	Fieldhouse Drive Improvements	2.4	2.4
01879/NEI/OZ2	Gledhow Valley Lake Disabled Access Path	10.1	10.1
01879/NEI/OZ3	Fencing At North Leeds Cricket Club	15.0	15.0
01879/NEI/OZ4	Seven Community Arts Centre	20.0	20.0
01879/NEI/OZ5	Deen Enterprises Community Forum Minibus	8.0	8.0
01879/NEI/OZ6	Roundhegians Sports - Kitchen Upgrade	2.5	2.5
01879/NEI/OZ7	Lidgett Pk Methodist Church-Room For All	7.0	7.0
01879/NEI/OZ8	Moor Allerton Sports Ctre - Carpark Imps	12.0	12.0
01879/NEI/OZ9	Woodhouse Cricket Club	6.0	6.0
01879/NEI/OE0	Sugarwell Hill Entrance	5.0	5.0
01879/NEI/OE1	Friends of Wykebeck Valley Woods - Bridge	7.0	7.0
01879/NEI/OE2	Gledhow Rise Traffic Mgt Measures	5.0	0.6
01879/NEI/OE3	Toliet Replacement St Andrews Church	10.0	10.0
01879/NEI/OE4	Electrical work at Meanwood Parkside Road	1.1	1.1
01879/NEI/OE5	Meanwood Valley Footpaths and Gardens	5.9	5.9
01879/NEI/OE6	Gledhow Towers CCTV	4.4	4.4
01879/NEI/OE7	Roundhay Park Cricket Wickets (NE Contribution)	7.1	7.1
01879/NEI/OE8	Disabled Access - North Leeds Bowling Club	7.0	7.0
01879/NEI/OE9	ICT & Comm Equip - 208 Squadron	3.0	3.0
01879/NEI/OF0	Allerton Croft Security	2.9	2.9
01879/NEI/OF1	Improvements to Community Hall - Roundhay	9.9	9.9
01879/NEI/OF2	Carrib Care Meals on Wheels	5.1	5.0
01879/NEI/OF3	Woodland Trail Activity Project	3.5	3.5
01879/NEI/OF4	Radio Jcom	8.0	8.0
01879/NEI/OF5	Youth Service Games Hardware	1.7	1.7
01879/NEI/OF6	The Bumps Playspace	15.0	15.0
01879/NEI/OF7	Heritage Lighting	45.0	0.0
01879/NEI/OF8	Gate at Potternewton Park	4.0	4.0
01879/NEI/OF9	Inner North East Festive Lights	20.2	20.2
01879/NEI/OS1	Stainbeck Church Improvements	15.0	15.0
01879/NEI/OS2	Meanwood Cricket Club Fencing	6.5	6.5
01879/NEI/OS3	Community Hall Phase 2	3.6	0.0
01879/NEI/OS4	Prince Philip Ctre - Ground Improvements	10.1	3.5
01879/NEI/OS5	Prince Philip Ctre - Portable Goals	2.9	2.7
	Chapel Allerton Allotments Securing Fencing	5.4	0.0
	Moortown Baptist Church	5.0	0.0
	Greek Orthodox Church	5.0	0.0
		591.1	516.3
	Unallocated Budget remaining	-9.6	

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INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2010/11

Neighbourhood Manager post = £35,000 topslice

Wellbeing by ADP Priority Theme

Things to Do			
Project	Reference	Amount Applied for	Amount Approved/ Carried forward 09/10
Chapel Allerton Methodist Church improvements	INE.09.64.LGR	£17,750	£3,750
LCC Youth Services 2010 Summer Holiday Programme	INE.09.49.LGR	£27,600	£17,800
Leeds Reach Summer 2010 Programme	INE.09.52.LGR	£4,237	£4,237
<i>Budget transfer from Getting Around</i>			£1,784
<i>Additional budget from reallocation of funding</i>			£7,342
Total Committed inc c/f			£25,787
New budget			£20,253
Budget inc c/f and add			£33,129
Remaining			£7,342

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Clean & Green			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Moortown in Bloom and Neighbourhood Design	INE.09.13.LGR	£13,365.43	£8,365.43
Community Payback Team	INE.09.56.LGR	£15,000	£15,000
Meanwood Valley Urban Farm Environmental Summer Play	INE.09.61.LGR	£5,750	£5,750
Groundwork Leeds – Stonegate Playspace	INE.10.07.LGR	£9,639	£7,163
Materials for Probation and Leeds Ahead (£301.37 spent so far)		£1,000	£1,000
Community Skips Budget (£2,790 spent so far)		£5,000	£5,000
Total Committed inc c/f			£42,278.43
New budget			£43,881.50
Budget inc c/f			£52,246.93
Remaining			£9,968.50

The Local Economy			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Chapelton Townscape Initiative - Training Project	INE.08.27.LGR	£10,000	(£10,000) £3,132 spent
Leeds Ahead world of work and professional services	INE.09.06.LGR	£5,000	£2,500
CARA loyalty card	INE.09.62.LGR	£1,513	£1,500
Leeds City Credit Union – Chapelton JSC	INE.10.12.LGR	£5,000	£5,000
Leeds Lights Festive Lights (part)	INE.10.17.LGR	£10,126.50	£10,126.50
<i>Budget transfer from Getting Around</i>			<i>£5,000</i>
		Total Committed inc c/f	£22,259.19
		New budget	£10,126.50
		Budget inc c/f	£29,049.69
		Remaining	£6,790.50

Learning for All			
Project	Reference	Amount Applied For	Amount Approved
Young People's Accredited Out of School Activities	INE.10.04.LGR	£11,605	£8,500
Leeds Ahead Business and Community Projects	INE.09.57.LGR	£4,500	£4,500
DOJO – Club Panda	INE.09.53.LGR	£10,000	£8,500
<i>Budget transfer from Getting Around</i>			<i>£1,247</i>
		Total Committed	£21,500
		New Budget	£21,500
		Remaining	£0

Safe Neighbourhoods			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Alwoodley Activities Fund	INE.09.09.LGR	£4,000	£2,000
INE Summer Sports Project	INE.09.11.LGR	£26,275	£14,650
Operation Buzzer and Trembler Alarms	INE.09.48.LG	£4,400	£4,400
Junior YIP Holiday Programme	INE.09.51.LGR	£5,853	£5,853
Cold Calling Reduction Project	INE.10.10.LGR	£1,800	£1,800
Beckhill Approach Alleygating	INE.10.22.LG	£8,245	£8,245

Total Committed inc c/f	£36,948
New budget	£18,565
Budget inc c/f	£39,615
Remaining	£2,667

Community Life			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Roundhay Allotments site extension	INE.09.31.LGC	£3,000	£3,000
BCTV Garden to Eat	INE.09.44.LGR	£12,500	£5,000
Beckhills Recycling	INE.09.63.LGR	£4,888	£4,030
Community Voices – Radio Fever	INE.09.26.LGR	£21,000	£8,950
CANPLAN Open Day and Printing of Plan	INE.10.01.LGR	£1,325	£1,325
Chapel Allerton Food festival	INE.10.03.LGR	£1,500	£942.71
2010 Volunteer Thank You Event		£2,000	£2,000
Consultation and Community Engagement £1,885 spent so far		£3,000	£3,000
Leeds Lights Festive Lights (part)	INE.10.17.LGR	£3,568.50	£3,568.50
Sawanvihar	INE.10.05.LGR	£9,207	£1,646.30
Chapel Allerton festival	INE.10.14.LGR	£3,500	£2,500
		Total Committed inc c/f	£35,962.51
		New budget	£21,941
		Budget inc c/f	£43,779
		Remaining	£7,816.49

Healthy Living			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Fuel Poverty	INE.09.28.LGR		£3,000
Chapel Allerton Good Neighbours	INE.09.40.LGR		£3,000
MENA Lunch Club	INE.09.45.LGR		£705
ZEST	INE.09.59.LGR		£753.70
LCC Community Sports	INE.09.50.LGR		£7,401.18
ZEST Summer Health and Wellbeing Project	INE.09.55.LGR		£1915.08
KICK Summer Programme 2010	INE.09.58.LGR		£7,750
Exhale Training	INE.10.08.LGR	£6,000	£4,000
Zest Meanwood	INE.09.59.LGR	£5,160	£1,500
<i>Budget transfer from Getting Around</i>			<i>£4,463.70</i>

Total Committed inc c/f	£30,024.96
New budget	£18,565
Budget inc c/f	£30,532.70
Remaining	£507.74

Getting Around

Project	Reference	Amount Applied For	Amount Approved
<i>Transfer of funds to Things to do (£1,784), Local Economy (£5,000), Learning for All (£1,247) and Healthy Living (£4,463.70).</i>			<i>£12,494.70</i>
		Total Committed	£0
		New Budget	£2,695.30
		Remaining	£2,695.30
		Total Committed inc c/f	£214,760.09
		Total Budget inc c/f	£252,547.62
		Total Remaining	£37,787.53

Small Grants

Project	Reference	Amount Applied for	Amount Approved
Mandela Centre Celebration	INE.10.01.SG	£500	£500
Child Seasons Playscheme	INE.09.34.SG	£12,500	£500
Football in the Community	INE.10.02.SG	£500	£500
Annual Flower and vegetable show	INE.10.05.SG	£400	£400
Beckhill Implementation Info Folder	INE.10.09.SG	£500	£500
Training courses for PHAB volunteers	INE.10.10.SG	£500	£500
Prince Philip Youth Centre	INE.10.11.SG	£500	£500
Thursday Luncheon Club	INE.10.12.SG	£500	£500
Global Village Market	INE.10.13.SG	£500	£500

The Bumps Community Day	INE.10.14.SG	£415.00	£362.26
Maplecroft	INE.10.11.LGC	£6,000	£500
Zest Health for Life - Urban Sports	INE.10.19.SG	£2,750.00	£500.00
Leeds Reach	INE.10.18.SG	£1,150.00	£500.00
Urban Sports - Zest Health for Life	INE.10.19.SG	£2,750.00	£500.00
Change 4 Life Work With Families	INE.10.20.SG	£508.84	£500.00
			Total Allocation
			£10,000
			Total Committed
			£7,262.26
			Total Remaining
			£2,737.74

Ward Pot Funding			
Chapel Allerton	Reference	Info	Amount Approved
8 Litter bins for Chapel Allerton ward	INE.09.41.LGR		£3200
Plaques x 10	"		£183.25
Millfield Primary school	INE.09.42.LGR		£2000
Gledhows traffic calming	INE.09.47.LGR	Highways to match fund	£2,500
CA 10 A frames			£2186.40
Mustard Pot car park sign			£150 approx
2 bins, benches and plaques at NH Park			£3460
Bonfire Period 2010			£1000
Waymarker Lighting			£3,400
Waymarker payment to YEDL			£1,141.61
CANPLAN additional funding	INE.10.01.LGR		£1,175
Youth service caving trip			£500
Beckhills Noticeboard fitting	INE.10.04.SG		£217
Football Tournament	INE.10.08.SG		£130
New festive light motif x 2			£900
Sikh temple lighting and gate			£392
Streetlighting shortfall plus Regent St additional			£1,227
Dog fouling signs			£1130.90

Appendix B

St Matthews funding			Approx £200
Waymarker plaque			£220
Reginald Centre opening mugs			£200
CA festival tree lights			£150
SID work Pasture Lane			£73
CA lights switch on			£220
Tree Lights at Mary Seacole			£180
			Total Allocation
			£27,105.30
			Total Committed
			£26,136
			Total Remaining
			£969.30

Moortown	Reference	Info	Amount Approved
10 grit bins			£2,071.40
10 grit bin refills			£885.60
10 litter bins			£4,000
Highwoods Fencing			£15,252.40
			Total Budget inc c/f
			£22,539.11
			Total Committed
			£22,209.40
			Total Remaining
			£329.71

Roundhay	Reference	Info	Amount Approved
Gledhow Rise Traffic Management Scheme	INE.07.36.LG		£5,000
Grit bin x 2			£414.28
Noticeboards			£1,425
Benches x 2			£1,900
			Total Budget inc c/f
			£20,820.32
			Total Committed
			£8,739.28
			Total Remaining
			£12,081.04

GRAND TOTAL	Total Allocation	£176,980
	Total Budget inc c/f	£368,012.35
	Total Committed inc c/f	£316,844.77
	Total Remaining	£51,167.58



Originator: Sharon Hughes
Tel: (0113) 336 7630

Report of the East North East Area Manager

North East Inner Area Committee

Date: 6th December 2010

Subject: Area Committee Forward Plan 2010/11

Electoral Wards Affected:
Chapel Allerton
Moortown
Roundhay

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is to provide members with an update on the forward plan of reports to be presented to the Area Committee for the 2010/11 municipal year.

Purpose Of This Report

1. The purpose of the report is to provide members with an update of the reports expected to be presented during the 2010/11 municipal year.

Background Information

2. In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C) and are updated annually and presented to each of the 10 Committees.
3. The purpose of the forward plan is to aid the Area Committee in carrying out its delegated functions and provide an annual timetable for reporting on the various functions that the Committee are responsible for.

Main Issues

4. During the course of the year some reports have had to be deferred for various reasons. Whilst the Area Management Officer attempts to prevent this from happening and manages the agenda to balance it over the meetings, this is not always in the control of the team. As a result there will be some meetings with a larger than normal agenda. Similarly there will be additional reports relating to topics of interest to the Area Committee which will be added on the agenda during the course of the year.
5. The forward plan may be found at appendix A. This has been updated to reflect reports which have been deferred, and additional reports that the Area Committee can expect to see presented for the remainder of 2010/11.
6. It is requested that the Area Committee note the timetable of reports and highlight any additional reports on matters of interest that they wish to see.

Recommendations

7. Members are requested to note the content of this report and approve the updated forward plan.

Background Papers

Area Committee Roles 2010/11

Inner North East Area Committee Forward Plan 2010/11

Meeting Dates		21-Jun-10	06-Sep-10	18-Oct-10	06-Dec-10	31-Jan-11	14-Mar-11
Venue		Marjorie & Arnold Ziff Centre, Stonegate Road	St Edmunds Hall, Roundhay	Leeds Media Centre, Savile Room	Immaculate Heart, Moortown	City Learning Centre, Allerton Grange	Tech North
Chairs Brief Dates		4th June	12th Aug 10:30am	24th Sept 11:30am	15th Nov 10:30am	tbc	tbc
Area Committee Core Business	Election of Chair	Annual Election of Chair					
	Appointments to Outside Bodies	Annual Appointments					
	Meeting Dates and Forward Plan for Year Ahead	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Meeting Dates for 2011/12
	Area Function Schedules	Report from Exec Board on Functions for 2010/11					
	Community Engagement Strategy		Feedback from summer engagement	Update on Community Engagement		Feedback from Autumn engagement	Approval of 2011/12 Engagemnt Plan
	Area Delivery Plan/Community Charter		2010-11 Progress against promises		2010-11 half year review	2010-11 Progress against promises	2011-14 ADP, 2011-12 Charter and spending plan
	Management of Wellbeing Fund	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update
	Community Centre Portfolio Update	Update report - inc budget statement		Update report - inc budget statement		Annual Report and Pricing Policy review	
	CCTV	Annual Report					
Priority Neighbourhoods (Neighbourhood Improvement Plans)	Approve 2010/11 NIP Action Plans			NIP Update Reports		NIP Update Reports	Approve 2011/12 NIPs
Service Reports/Updates	Streetscene Services		X			X	
	Health & Environmental Action		X				
	Community Greenspace	X			Deferred from June		
	Childrens Services (inc Youth Services)		X				X
	Round 6 PFI Scheme 'Lifetime Neighbourhood for Leeds'						X
Partnership Reports/Updates	NE Divisional Community Safety Partnership (DCSP)	X					
	ENE Jobs Enterprise and Training (JET) Partnership				X		
	ENE Health & Well Being Partnership			X			
	NE Children Leeds Leadership Team/Partnership		X				
Other Reports	Environmental Delegation			X		X	X
	Furute of Primary School Provision					X	

Lead Officer for Inner North East Area Committee to contact about Forward Plan: Sharon Hughes (email sharon.hughes@leeds.gov.uk)

Chair of Area Committee: Councillor Mohammed Rafique

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Leeds
CITY COUNCIL

Originator: Sean Flesher

Tel: 3957451

Report of the Head of Parks and Countryside

Meeting: North East Inner Area Committee

Date: 6th December 2010

Subject: Annual Report – for Parks and Countryside Service in North East Inner Area Committee

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available for Call
In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report examines the opportunities to further develop the relationship between the Parks and Countryside service and the North East Inner Area Committee.

It demonstrates how the service contributes to outcomes in the Leeds Strategic Plan.

It provides an area profile of key assets and sets out at an area level progress made in attaining Leeds Quality Park standard for community parks. It provides analysis for the area from the 2009 residents survey. It notes improvements on playing pitches.

It provides a perspective on actions contained in the area delivery plan as well as planned community engagement activities.

It sets out a programme of activities in 2011 including strategic developments, performance reporting and service planning.

The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

1.0 Purpose of this Report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee ensuring that the benefits of the revised roles are secured.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need for fixed play along with progress made in this regard.

2.0 Background Information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space.
- 2.2 This includes 7 major parks, 167 community parks and recreation grounds and 383 acres of local green space, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 96 allotment sites, almost 800km of PROW, and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.3 Appendix 1 shows Parks and Countryside contributions to the delivery of the Leeds Strategic Plan targets and outcomes.

Description of Delegated Function/Enhanced role

- 2.4 The enhanced role for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities. The role allows for the Area Committee to influence the development of these sites and to be consulted on proposals relating to usage.
- 2.5 The practical arrangements to allow this role to be fulfilled can be summarised as follows:
 - Area Committees will receive reports on significant issues that affect more than one site
 - Area Committee involvement will be sought where matters impacting sites are of a more strategic nature
- 2.6 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exists and this role seeks to enhance this engagement.

- 2.7 Activities likely to be brought to the Area Committees during 2011 include:
- A review of outdoor bowling greens with proposals to achieve sustainable service provision
 - A review of allotments with proposals to develop and improve provision

3.0 The Service at Area Committee Level

Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Inner Area Committee:

Asset	Quantity
Community parks	3
Playing Pitches:	
Cricket	5
Football	26
Gaelic Football	1
Rugby League	1
Bowling greens	6
Playgrounds	8
Multi-use games areas	3
Skateparks	3

Context

- 3.2 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).
- 3.3 The use of this information has been a key contributor to many successful funding bids, for example the service has made significant progress in implementing the Parks Urban Renaissance programme utilising £3.7m for improvements to 21 community parks during 2005/09.

Community Parks

- 3.4 Analysis from the 2009 residents survey has been carried out relevant to the 3 community parks in the area which are;
- Chapel Allerton Park
 - Meanwood Park
 - Potternewton Park
- Comparisons to the 2009 city wide data are shown;

Gender	2009 (North East Inner)	2009 (City Wide)
Male	37%	38%
Female	63%	62%

Age Profile	2009 (North East Inner)	2009 (City Wide)
20-39	46%	35%
40-59	37%	37%
60+	17%	28%

Ethnicity	2009 (North East Inner)	2009 (City Wide)
White	82%	91%
BME	18%	9%

3.5 The gender profile is in line with results for the whole of the city and generally consistent with previous surveys that show a greater number of female visitors. The age profile shows a distinctly higher trend of visits amongst 20-39 year olds than the city wide figure with a much lower figure for the age 60+ range. There is a much higher proportion of people in the sample from black and minority ethnic communities.

3.6 The total number of visits to community parks in the area is 2.5 million each year from residents, and 79% either walk or cycle to the park. The average across the city is 75%, so this represents a higher proportion who adopt healthy means to get to the park. The top 5 reasons for visiting are as follows:

Reasons for Visiting	2009 (North East Inner)	2009 (City Wide)
Get some fresh air	62%	54%
For a walk	53%	44%
Visit the play area	30%	34%
For peace and quiet	29%	~
Children/Family outing	29%	27%
Enjoy flowers / trees	~	25%

Trends are broadly similar to those across the city. Although the top two reasons for visiting are much higher than the City ratings.

3.7 Respondents were also given the opportunity to give their views on the overall impression of the park.

Overall Satisfaction	2009 (North East Inner)	2006 (North East Inner)
Satisfied or very satisfied	79%	75%
Dissatisfied or very dissatisfied	12%	7%

From the data it can be seen that slightly more residents are satisfied with their community parks but also with a slight increase in the level of dissatisfaction over the period.

3.8 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows:

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented

3.9 The Parks and Countryside service reports annual performance against a key local indicator based upon the Green Flag Award scheme. The indicator is stated as '*the percentage of Parks and Countryside sites assessed that meet the Green Flag standard*'. Performance against this indicator is illustrated in section 4.0

3.10 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the North East Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?	Estimated Investment value to meet LQP Standard
Chapel Allerton Park	2007								No	£18,000
Meanwood Park	2008								No	£30,000
Potternewton Park	2007								Yes	~ £18,000

Notes – Assessments due in 2010 are currently taking place but have not yet been recorded in full so no data will be shown in this report.

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.11 From this table 1 park identified meets the Leeds Quality Park Standard in the area, with 2 not reaching the standard. This is a decrease of 1 since the last Area Committee report. The investment needed in order to achieve LQP standard is indicated for each park.

It should be noted that since the 2007 assessment Chapel Allerton Park has already had £245k spent on it, thus leaving an estimated £18k to bring the park up to standard.

Meanwood Park failed in 2008 having passed in 2005 the main reasons for this were the car park, play area and very poor marketing scores. Since then the play area has been refurbished and the remaining investment value is for refurbishment of the car park.

The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Assessment of Annual Visits ('000)	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Chapel Allerton Park	440	7.9	7.8	8.4	6.4	8.0	7.0	6.7	7.4	7.8
Meanwood Park	1,618	8.0	7.6	8.7	6.0	7.8	7.7	6.4	6.1	7.9
Potternewton Park	409	7.3	6.6	8.3	5.1	7.8	7.4	5.9	5.4	6.9

Key:

Very Good	Over 8	
Good	6 to 8	
Fair	4 - 6	

This table shows somewhat of a different picture to the LQP assessment. The two parks failing to attain the LQP standard are viewed by the community as good or very good across the range of scoring categories. A score of 7 or above would indicate an LQP pass. It would suggest that both Chapel Allerton and Meanwood should be close to gaining LQP at their next assessment.

3.12 Improvements to community parks during the period 2009/10 are as follows:

- Potternewton Park – The play area has been completely refurbished. The rose garden redesigned and renewed with shrubs and wildflower meadow. Parts of paths and road through the park resurfaced. A new 5-a-side area and events space created. This work should help improve scores which are shown as only fair in the table above.
- Meanwood Park – Installation of a new youth area and refurbishment of the play area. Access improvement works are being undertaken off Green Road.

Playing Pitches

3.13 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (North East Inner)	2006 (North East Inner)
Good or very good	35%	37%
Very poor	3%	5%

The table shows a small decrease in those rating the facilities as good or very good along with a reduction to just 3% of those rating them as very poor. Work on proposed schemes within the area are ongoing.

Fixed Play

3.14 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (North East Inner)	2006 (North East Inner)
Good or very good	50%	42%
Very poor	5%	4%

Results show a significant increase in those who rated facilities as good or very good, with little change in those who felt they were very poor. Along with the play area improvements within community parks the following sites in the North East Inner area have been improved;

- The Bumps £70k for refurbished play area.
- Plans for additional play capacity at Roundhay Park are at an advanced stage.

3.15 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each.

Links to Area Delivery Plan

3.16 The following table summarises actions identified in the Area Delivery Plan and a commentary from a service perspective.

Ref.	Action	Comments
A1	Set aside £10,000 WBF to commission sport & cultural activities.	
A5	Support Parks & Countryside to develop Meanwood Park to its full potential.	Meanwood Park does not meet the agreed protocol for submission to the Green Flag award however the current approach to using the award criteria to manage the provision at the park has been discussed with Area Management officers.
D1	Support initiatives to promote cycling networks in inner north east.	The Rights of Way Improvement plan has been approved since the last area committee report.
E3	Support the provision of allotments across inner north east.	A number of schemes have been progressed for example Fencing at Gledhow Valley, planning consent achieved for extension at Roundhay, pathway and drainage improvements at Lidgett Lane
F6	Support improvements to sports facilities across inner north east, especially King Alfred's Fields.	A scheme of improvements has been developed for this site.
H1	Encourage 'in bloom' activities to increase in communities.	The service continues to provide dedicated officer support to local in bloom groups

Customer and community engagement

3.17 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. Officers also attend Area Committee and other meetings to consult on specific projects and schemes, for example the Parks Renaissance Programme and Positive Activities for Young People. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.0 Performance Management and Reporting

Baseline Position and key targets for the Service

4.1 The following table highlights key performance indicators relevant to the service.

PI Code	Description	2008/09 Actual	2009/10 Actual	2010/11 Target	2011/12 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria (amended for 2007-08)	19% (Target 19%)	23% (Target 21%)	23%	25%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	N/A	7.37 (Target 7)	N/A	N/A
NI 197 ¹	Improved local biodiversity – active management of local sites	45%	58%	58%	58%

5.0 Budget

5.1 The central Government Comprehensive Spending Review will have significant implications for local government budgets and it is anticipated that the 2011/12 budget allocation for Parks and Countryside will be very challenging.

5.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

6.0 Equality Considerations

6.1 The Parks and Countryside service has recently undertaken a significant exercise to provide evidence of its performance on equality matters to the ef:fect database. An assessment of this evidence alongside that of all other service areas is currently underway to inform a decision on what level of accreditation the council will seek to achieve within the revised equality standard.

7.0 Implications for Council Policy and Governance

7.1 The proposals set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks

¹ Note that the continued reporting of NI197 is under review following the scrapping of the Comprehensive Area Assessment.

8.0 Legal and Resource Implications

- 8.1 The body of the report identifies resource implications with particular reference to community parks, playing pitches and fixed play facilities in the area.

9.0 Conclusions

- 9.1 Community green space contributes in many ways to the delivery of the Leeds Strategy Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 9.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 9.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. The principle consultation through the residents survey to 35,000 households will take place again in 2012.
- 9.4 A programme of activities is planned for which updates and reports can be provided to the area committee to help inform, consult and influence community green space management.

10.0 Recommendations

- 10.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

11.0 Background Papers

Report Title	Date
Area Committee Roles for 2008/09	Executive Board, July 2008
Leeds Strategic Plan 2008-11	Full Council, July 2008
Leeds Annual Survey 2007	
Parks and Greenspace Strategy	Executive Board, February 2009
Fixed Play Strategy	Executive Board, September 2002
Local Area Agreement	Full Council, July 2008
Playing Pitch Strategy	Executive Board, October 2003

Appendix 1: Parks and Countryside Contribution to the Leeds Strategic Plan

Culture - Increased participation in cultural opportunities through engaging with all our communities.

- providing local parks as venues for local events and sporting activities

Culture - Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance.

- carrying out community park improvements through Parks Renaissance
- achieving and retaining 7 Green Flag awards
- seeking to investigate the feasibility of developing a city centre park
- entry to the RHS Chelsea Flower Show

Enterprise and the Economy - Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre.

- good quality green spaces that make an important contribution to regeneration and enhance the image of a neighbourhood
- good quality green spaces that help to raise property values and build business and community confidence
- providing parks as major visitor attractions

Learning - Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities.

- participation in the RHS Chelsea Flower Show
- developing supervision skills by training existing staff on the Institute of Leadership and Management (ILM) team leader course
- providing careerships for staff: enabling staff to climb the horticultural career ladder
- the career changers programme: giving mature horticultural college students the opportunity to join the organisation on sandwich courses, part-time or summer work
- 14-19 year old diplomas: enabling school children of a less academic and more practical route to education
- our apprentice programme – enabling (predominantly) young people to learn a craft e.g. foresters
- providing operational training: to national and technical standards

Learning - ...investing in learning facilities - Improve participation and early learning outcomes for children from the most deprived areas

- the 'magical gardens project' which has led to open spaces outside children's centres being transformed into 'wild worlds' for children to explore
- providing parks and green spaces as outdoor classrooms and thus a valuable resource for education, covering many subjects for all ages and abilities
- the 'playbuilder' project whereby 20 play areas will either be developed or significantly improved

Transport - Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours.

- developing the green gateways initiative (e.g. Wykebeck Valley Way, The Lines Way, Kippax, Transpennine Trail, and Harland Way and development of the West Leeds Country Park)
- Public Rights of Way (PROW) network with links to cycling routes

Environment - Reduced ecological footprint through responding to environmental and climate change and influencing others.

- promoting the role of parks and green spaces in adapting to climate change by reducing temperature in dense urban environments and reducing surface runoff of rain water
- minimising impact on the environment by green waste recycling promoting biodiversity by active management of local sites in line with the national performance target, NI197.

Environment - Cleaner, greener and more attractive city through effective environmental management and changed behaviours.

- improving cleanliness and access to quality green spaces through the Parks Renaissance programme and endeavouring to increase the number of site based gardeners

Health and Wellbeing - Reduced health inequalities through the promotion of healthy life choices and improved access to services. Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect.

- the general benefits of parks and green spaces to health, fitness and wellbeing that are well understood
- providing health walk routes and guided walks
- ranger led activities
- outdoor recreation opportunities including fixed play, playing pitches, bowling greens and golf courses
- allotment provision

Thriving Places - Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.

- evidence from the Leeds Annual Survey 2007, where respondents ranked parks and open spaces as the 5th most important factor in making somewhere a good place to live evidence from the Parks and Countryside resident survey last conducted in 2009 which identified that 99% of respondents believe parks and green spaces can improve the appearance of a town; 98% believe that they create a nicer place to live; 86% believe that they encourage businesses and people to locate in a town, and 85% believe that they are a focal point for communities

Thriving Places - Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours.

- providing diversionary activities (BMX tracks, skateparks, multi-use games areas, teenzones, etc.) for young people
- deploying the ParksWatch team with the aim of providing a safe parks and green space environment for the community to enjoy

Thriving Places - Increased economic activity through targeted support to reduce worklessness and poverty.

- the career changers programme: giving mature horticultural college students the opportunity to join the organisation on sandwich courses, part-time or summer work
- the Kinaesthetic Learning: enabled school children a less academic and more practical route to education (now part of the 14-19 year old diplomas)
- our apprentice programme – enabling (predominantly) young people to learn a craft e.g. foresters

Harmonious Communities - More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services.

- consultation through residents' surveys, multi-agency meetings, community forums, and attendance at Area Committee meetings
- consultation on specific projects and schemes (e.g. the Parks Renaissance programme, positive activities for young people, water safety, etc.)

- involving volunteers and 'friends of' groups on the design for and physical implementation of a wide range of site improvements

Harmonious Communities - Improved community cohesion and integration through meaningful involvement and valuing equality and diversity.

- providing support for 'in bloom' groups
- working with 'friends of' groups, volunteer tree wardens, and other volunteers
- promoting community cohesion through activities and events

The Immaculate Heart of Mary Catholic Church, 294 Harrogate Road, Leeds



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